

**MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON TUESDAY 1st MARCH 2022 at 7.00 pm in the Village Hall Annexe**

Present: Councillors: Neil Anthony, George Atkinson, Jill Cooke, Tony Crease, Libby Hart, Jim Mantz, Ann Ranshaw, Andie Raymond, Pippa Raymond, Elizabeth Taylor, Fiona Thomas
0 members of the public present

Apologies received and accepted from: Cllr Julie Yates
Apologies also received from Unitary Cllrs Rupert Frost and David Smith

Chair: Mr Tony Crease

944.0 **Declarations of Interest:** Cllr Anthony expressed an interest in item 948.1 being a Trustee of Weedon Sports Association.

945.0 **Public Forum.** No members of the public present

946.0 To accept the minutes of meeting of the Meeting of the Parish Council held on 11st February 2022. The minutes were agreed as a true record of the meeting. FT/NA

947.0 **Matters arising or updates on items that do not require any decisions.**

- Cancellation of booking for Smooth Collie Club use at Croft Way playing field. Noted

948.0 GENERAL MATTERS

948.1 Changing Rooms: It was noted that solicitors have been engaged and documents requested have been sent. Banners are up and the final spec is being worked on before order placed. The size maybe reduced by 1m². Delivery will be approx. 16-18 weeks. The surface and underground works will be prepared, CCTV is in place.

948.2 Platinum Jubilee. Thursday: National celebrations including flag flying, bells, town crier, beacon lighting and bagpipe official tune. Saturday: Party in the park at Jubilee Field between 2-6 pm, stalls, raffle, tombola, Roman Way brewery, music, games. Sunday: street parties, Songs of Praise at 4.30 pm.

948.3 Car park surfacing. Nothing received – April agenda

948.4 Consultation: WNC Space Protection Order. Noted, Clerk to complete but individuals can also complete

948.5 Annual Parish Meeting: Agreed to ask the Surgery to do a presentation, along with the Boxing Academy and Food Bank

949.0 OPEN SPACES PLAY AND RECREATION

949.1 Play area inspections. Croft Way Playing field, carried out by AR: Spring on lower gate is to be tightened, both have been replaced recently. Cavalry Fields, carried out by FT: moss on tiles making it a bit slippery, equipment ok. Jubilee Field, carried out by NA: ok but swing for zip wire seat is looking a bit chewed – to be monitored.

Pocket Park, carried out by resident: All ok, a bit of deadwood in pond and around but nothing serious.

Open Spaces inspections, carried out by Clerk. Lancers Way flat area – fencing still down between house and area but all aware; Lancers Way slope area – entrance has buddleia growing, will need to be monitored as may block entrance; Equestrian Way tethering posts area and both Regency Close flat areas are ok. Harmans Way 2 verges, both have deadwood on following storms. A fallen tree on the smaller verge by the Depot but fallen backwards so no immediate worry.

949.2 OSPR minutes. Noted

a. Replacement flat swing seat. **Resolved:** to order a non-branded seat. FT/GA

Clerk

b. Zip wire work. **Resolved:** to authorise the work on the brake blocks and spring but this will either be refurbished or replaced, unknown until the box is taken apart. FT/NA

Clerk

949.3 Pocket Park: Noted that a scythe has been donated to the Park.

Resolved: To purchase some large waders and allow some expenditure for composting area. FT.GA

Clerk

950.0 INFRASTRUCTURE GROUP

950.1 VAS – information not received at time of meeting. If received before the next meeting IG to discuss and put proposal to Council

IG

950.2 Slow Down signs

Resolved: To purchase 12 more signs 375x450 Black on yellow background (£20) each. NA/LH

Clerk

951.0 PLANNING

- 951.1 **Application:** WND/2022/0086. 45 New Croft, Formation of vehicle access and hardstanding. The Council has no objections to this application which will not affect the street scene (many properties have this in place) and it will help with on-street parking in this location.
- 951.2 **Dodford Wharf Farm.** The Council are not happy to support the extension to the current development, which they feel is over development of the site.
- 951.3 **Appeal: APP/Y2810/X/21/3276597** Newnham Turn Farm, Main Road, Dodford. Noted that this has gone to appeal.

952.0 FINANCE & GENERAL PURPOSE

952.1 To report the financial figures for February 2022, including income. There were no comments received.

Further Income received.	Allotment rent	£ 48.31
	Cemetery fees	<u>£186.39</u>
	Total	£234.70

Total amount in Bank accounts as of 28th February 2022

Unity – current account	£ 42,270.77
Lloyds – current account	£ 83,327.19
HSBC – savings	<u>£ 21,427.19</u>
Total	£147,025.20 of which £42,770.15 is earmarked

952.2 To approve invoices for payment: All transactions were paid by BACS and under the General Power of Competence.

To whom paid	Reason	Amount
Pure Clean	Bus shelter cleaning	36.00
M Davies	Salary litter picker	340.88
S Halkett	Salary	1510.40
HMRC	PAYE	442.21
Local Government Pension Scheme	Pension payments	593.46
S Halkett	Office rent	37.50
2-Commune	Website hosting, licences etc	510.00
Tove Engineering	Full service on machinery	325.43
Npower	Street lighting	TBC
Paid on 1st March		3795.88

953.1 Correspondence received

- 1 WNC Consultation, ownership of dogs and prohibition of smoking. 948.4
- 2 Dodford Proposed extension to ongoing development at High Street. 951.1
PC/Developer
- 3 WNC Appeal: Newnham Turn Farm. 951.2
- 4 WNC Application: 45 New Croft. 951.1

NCALC Updates
Allotment magazine

954.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

WNC Appeal: 22 Neneside Close. Erection of loft extension to create a flat room dormer to front elevation. Appeal WNC/2021/0104. Noted

ITEMS FOR INCLUSION ON NEXT AGENDA.

Changing rooms update
Car park resurfacing
Platinum Jubilee update
VAS purchase – if information received.

DATE OF NEXT MEETINGS 5th April, 3rd May, 7th June, 5th July

Meeting closed at 7.25 pm

Feb-22

Receipts
Precept
CIL
Bank Interest

Weedon Bec Parish Council: Financial 2021/22

		Total receipts
Jan	Feb	
		133,430.00
		0.00
0.18		1.61

Capital spend only

Grants			921.99
VAT refund			19,891.98
Newsletter	20.00		40.00
Wayleave			8.45
Grass Cutting			0.00
Cemetery fees	1,209.00		4,369.00
Allotment rents		48.31	1,582.07
Other		186.39	582.74
Total	1,229.18	234.70	160,827.84

Payments	Annual Budget	Monthly payments		Total payments
		Jan	Feb	
F&GP				
Clerk's Salary incl tax/NI/pension	23,315.00	1,902.14	1,902.14	20,923.54
Clerk Office Rent	450.00	37.50	37.50	412.50
Litter Picker Salary	8,750.00	340.88	340.88	4,075.48
Employer's Nat Insurance contributions	2,000.00	160.79	160.79	1,768.69
Employers Pension Contribution	4,500.00	483.14	483.14	5,314.54
Chairman Allowance	200.00			200.00
Subscriptions	1,500.00	35.00		1,292.09
Insurance	1,200.00			1,060.29
Stationery	500.00	152.90		487.15
Telephone	600.00	180.21		723.56
Audit	1,000.00			950.00
Bank charges	125.00			78.60
Section 137	0.00			0.00
Grants	1,000.00			1,445.00
Elections*	0.00			2,170.36
Training	350.00	38.00		600.00
Meetings - rent	400.00			60.00
Computer/hardware/website/online accounts/meetings*	900.00		425.00	1,935.32
Legal advice*	0.00			0.00
contingency	500.00			194.90
PWLB (loan)	10,365.00			10,364.92
Salix (loan)	7,500.00			7,500.00
Village Fete	500.00			0.00
Handyman/Misc Maintenance	1,500.00			659.39
Total Finance & General Purpose	67,155.00	3,330.56	3,349.45	62,216.33
MEDIA				
Newsletter	1,200.00	293.00		1,097.00
Publicity leaflets/Walks booklets	0.00			148.00
Annual Parish Report	400.00			383.00
Survey monkey (online questionnaire)	400.00			384.00
Contingency	250.00			88.00
Total Media	2,250.00	293.00	0.00	2,100.00
INFRASTRUCTURE				

Street light - supply/maintenance	2,000.00	58.34		1,608.55
Street light maintenance/replacement *	5,000.00			0.00
Tree inspections/surgery*	2,000.00			2,450.00
New Bins/seats/signs/boards	500.00			59.76
Highways general maintenance	2,000.00			1,500.00
Bus Shelters new and maintenance	1,000.00	36.00	36.00	396.00
Contingency	500.00	151.98		217.15
Total Infrastructure	13,000.00	246.32	36.00	6,231.46
OSPR				
Grass Cutting Verges	9,040.00			6,780.00
Grass Cutting Playing fields	4,720.00			3,390.00
Maintenance General	400.00			690.00
Maintenance Contract (Verges/Highways)	4,720.00			4,560.00
Maintenance Contract (playing fields)	1,600.00			750.00
Inspections	1,600.00			1,163.00
Rent	700.00			700.00
Play equipment maintenance*	2,000.00	265.00		587.65
contingency	200.00			60.79
Jubilee Field car park re-development*	4,500.00			0.00
Pitch maintenance (SE conditions)*	2,000.00			2,172.00
Pocket Park*	0.00			109.07
Playing field development*	10,000.00			0.00
Total Open Spaces	41,480.00	265.00	0.00	20,962.51
CEMETERY				
Hedge Cutting	160.00			160.00
Grass Cutting	6,000.00			5,474.91
Maintenance	1,500.00			1,106.00
Contingency	150.00			130.94
Tree work *	500.00			0.00
Mower/Equipment incl maintenance*	500.00		271.19	271.19
Lychgate/Shed*	7,500.00			5,970.00
Improvement works*	1,000.00			219.90
Total Cemetery	17,310.00	0.00	271.19	13,332.94
ALLOTMENTS				
Maintenance contract	1,120.00			960.00
Rent	15.00			0.00
Contingency	300.00			332.00
Improvement works*	800.00			727.94
Total Allotments	2,235.00	0.00	0.00	2,019.94
Total budget	143,430.00			
	Net	4,134.88	3,656.64	106,863.18
	VAT	83.58	139.24	4,408.45
	Gross	4,218.46	3,795.88	111,271.63
Estimated monthly budget				
		11,360.80	13,460.80	131,846.16
Actual spend net				
		4,134.88	3,656.64	106,863.18
Variance				
		7,225.92	9,804.16	24,982.98

Earmarked funds as at 1st April 2021	
F&GP	
Elections	1,797.00
General Maintenance (handyman)	5,415.16
Legal advice	1,000.00
Computer hardware/printers/website	0.00
Village Fete	500.00
Training	75.00
Employer Pension Pot	1,662.95
CIL (April 2020 - Capital spend only)	2,619.90
Grants	455.00
Media	
Newsletter	1,378.00
Publicity leaflets/Walks Booklets	451.00
Information boards	1,121.00
Infrastructure Group	
Tree surgery	1,610.00
Street lighting	2,100.00
Cemetery & Allotments	
Mower equip/maint	136.61
Trees	523.70
lychgate/shed	0.00
Cemetery Improvement Works	2,000.00
Allotment improvement works	955.00
Open Spaces	
Redevelopment of play areas	12,440.00
Play Equipment maintenance	2,000.00
Pocket park	486.83
Volunteer Groups	100.00
Pitch maintenance	953.00
Car park re-development	2,990.00
TOTAL	42,770.15

moving to reserves

11,158.11

BALANCES	
Lloyds Bank	83,327.24
HSBC	21,427.19
Unity Trust	42,270.77
TOTAL	147,025.20

Trans £10k from Lloyds to Unity
Oct-21