

**MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON TUESDAY 6th JULY 2021 at 7.00 pm in the Village Hall Annexe**

Present: Councillors: Neil Anthony, George Atkinson, Tony Crease, Libby Hart, Jim Mantz, Ann Ranshaw, Andie Raymond, Pippa Raymond, Elizabeth Taylor, Fiona Thomas, Julie Yates
Unitary Cllr Mr David Smith present for the first part of the meeting

Item No	Action	
Apologies received and accepted from: Cllrs Jill Cooke, Charlie Havell Unitary Cllrs Rupert Frost and Jo Gilford		
The Chairman reminded everyone re current legislation re the wearing of face masks and social distancing		
854.0	Declarations of Interest: Nothing declared	
855.0	Public Forum. Unitary Cllr David Smith advised of his portfolio which is Cabinet Member for Community Safety & Engagement and Regulatory Services.	
856.0	To accept the minutes of meeting of: Meeting of the Parish Council held on 1 st June 2021 and the minutes of the Planning Committee held on the 17 th June 2021. The minutes were signed as a true and accurate record. AR/JM	
857.0	Matters arising or updates on items that do not require any decisions. <ul style="list-style-type: none">• Gigaclear. Noted issues raised by resident. Overall, the Council was pleased with the way Gigaclear has worked in the village.• Platinum Jubilee. Noted initial meeting. Groups have been contacted, so far both Churches, Cubs/Scouts, Brownies, FOWSA, Weedon Depot, Weedon Depot Visitor's Centre and Weedon Women have asked to be kept informed and likely to help out in some form when more details are produced.• Cemetery & Allotments minutes of last meeting. Received and noted.• Litter Picker. Chairman advised that the current litter picker will increase his hours by 3 per month to cover areas not currently covered. Therefore, the advert to fill the vacancy would be closed.	
858.0	GENERAL MATTERS	
858.1	Bins on South Street. Councillors considered the correspondence from the Unitary Cllr and thought the best approach would be for WNC to write officially to the residents advising they take in their bins.	
858.2	WNC meeting. Chair and Clerk met with the new Transport Liaison Manager who advised on the 20mph signs/speeding. She confirmed that the signage in West Haddon would be removed after the trail had finished and that WNC were still working on the protocols for advisory 20mph signage throughout the County. Once this was ready Weedon would be included as an identified village for these new signs, likely to be based on the current Speedwatch signs. Item on 20mph to go into newsletter The vegetation would be cut back around the signs on Queen Street. It is unlikely that they would be relocated as that would involve legal paperwork. High Street. Confirmed that Weedon has been offered £150,000 to put a scheme in place on the High Street. A meeting to discuss what could be put in place on this road will take place shortly. Speedwatch – to go in the newsletter to see if there is any interest in setting this up again. A5 Cameras. Resident requested three fixed signs be installed near the traffic lights on the A5. This comes under Highways England, not the Parish but there are no 'live' cameras on in Northampton.	Cllr Ann Ranshaw Cllr Pippa Raymond
858.3	Lancers Way. It was agreed to get some quotes for the reducing of height of some trees in the area at the end of Lancers Way.	Clerk
859.0	INFRASTRUCTURE GROUP	
859.1	Minutes. Noted the minutes of the IG had been received.	
860.0	OPEN SPACES PLAY AND RECREATION	
860.1	Play area inspections - June. Carried out by Kompan. Working through annual inspect and this inspection reports.	
860.2	Minutes. Noted the minutes of OSPR had been received. Ongoing Inspections: Two quotes had been received for external inspections, Kompan and Wicksteed. These included three quarterly inspections and a full annual inspection. Resolved: To accept the quote from Wicksteed for the inspection £1032 plus VAT. FT/JM	
860.3	Community Orchard. Cllr Crease advised that there is a plan to level the area around the trees	August agenda

but this would be likely to be achieved by importing top soil and then levelling. Contractor looking for free top soil but likely to incur costs in equipment and labour. Cllr Atkinson asked if the other large area, just opposite to the orchard, close to the Riverside Court side, could be looked at as well at the same time as this also needed tending to. August agenda

861.0 POLICY, ASSETS & MEDIA

861.1 Minutes. Noted the minutes of PAM had been received.

861.2 Business Plan. Noted that the current Business Plan layout is not working. A new layout, based on achieving goals over the lifetime of the plan is a better proposal. Groups to review their current plans (plan runs till 2022) and let PAM know their future proposals.

862.0 PLANNING

862.1 Planning Applications/Decisions

- a **Appeal:** DA/2019/1058. Newnham Turn Farm, Main Road, Dodford. Lawful development Certificate for siting of single caravan for residential use. Appeal No: APP/Y2810/X/21/3276597
No further representations to be made

863.0 FINANCE & GENERAL PURPOSE

863.1 To report the financial figures for June 2021, including income. There were no comments received.

Further Income received.	Cemetery fees	£640.00
	Allotment fees	£144.88
	Total	£784.88

Total amount in Bank accounts as of 31 May 2021

Unity – current account	£ 43,552.83
Lloyds – current account	£ 88,563.83
HSBC – savings	<u>£ 21,259.75</u>
Total	£153,375.64 of which £45,630.54 is earmarked

863.2 To approve invoices for payment:

The following invoices were approved, some paid earlier in the month due to elections. All transactions were paid by BACS and under the General Power of Competence.

Paid on 6th July

To whom paid	Reason	Amount
SALIX	Loan repayment (retrospective 1 st June DD)	3750.00
Eco Clear	Allotment clearance	350.00
Unity Trust	Bank charges	27.90
Pure Clean	Bus shelter cleaning	36.00
M Davies	Salary litter picker	313.73
S Halkett	Salary	1510.60
HMRC	PAYE	442.01
Local Government Pension Scheme	Pension payments	593.46
S Halkett	Office rent £37.50. Zoom £143.88. Stationery £14.98	196.36
Northants CALC	Training course (Fiona Thomas/Elizabeth Taylor)	88.00
Edge IT	Online accounts	432.00
Local Tree Works	Verge grass cutting	1130.00
A Crease	Chairman's allowance	200.00
D Hayes	Cemetery grass cutting	475.50
Direct Office Consumables	Stationery	67.16
Weedon Bec Trust	Rent for Croft Way playing field	700.00
Kompan	Quarterly inspections	356.40
Yates Landscapes	Maintenance contract work	1584.00
Stuart Watts	Cemetery grass cutting	496.49
Northants CALC	Training course (Pippa Raymond)	44.00
M Freeman	Play area grass cutting	660.00
	Monthly Total	13453.61

864.0 CORRESPONDENCE RECEIVED

- 1 Resident Gigaclear concerns. 857
 - 2 Unitary Cllr Bins on South Street. 858.1
 - 3 WNC High Street funding. 858.2
 - 4 Resident 20mph signs. 858.2
 - 5 Resident flashing sign on A5. 858.2
 - 6 Kompan Play area inspection report June. 860.1
 - 7 WNC Planning appeal. 862.1a
 - 8 Kompan/Wicksteed Quotes for ongoing inspections. 860.2
- NCALC Updates
Keba Computers flyer

CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

WNC. Planning application: DA/2020/1004. 17 New Croft. Demolition of rear extension. Construction of part two storey and part single storey rear extension. Construction of detached double garage. Planning meeting
 WNC. Planning application. WND/2021/0270. 17 Manor Road. Conversion of garage to kitchen including removal of garage door and insertion of window. Planning meeting
 WNC. Planning applications WND/2021/0262. 46 Fusilier Way. Change of use of land to garden including new boundary fence (retrospective). Planning meeting
 WNC. Good Neighbours leaflet. Noted. Cllr Taylor to look at what is required.
 WNC. West Northants Sustainable Food Place. Noted

ITEMS FOR INCLUSION ON NEXT AGENDA.

- Community Orchard
- Good Neighbour Scheme
- High Street proposals

DATE OF NEXT MEETINGS: 3rd August, 7th September, 5th October, 2nd November, 7th December, 11th January 2022

Meeting closed at 7.50 pm

Jun-21		Weedon Bec Parish Council: Financial 2021/22		
Receipts	Monthly receipts		Total receipts	
	May	Jun		
Precept	66,715.00		66,715.00	
CIL			0.00	Capital spend only
Bank Interest	0.18		0.35	
Grants	921.99		921.99	
VAT refund	19,891.98		19,891.98	
Newsletter			0.00	
Wayleave			0.00	
Grass Cutting			0.00	
Cemetery fees	486.00	640.00	1,446.00	
Allotment rents		144.88	144.88	
Other	250.00		250.00	
Total	88,265.15	784.88	89,370.20	

Payments	Annual Budget	Monthly payments		Total payments
		May	Jun	

F&GP				
Clerk's Salary incl tax/NI/pension	23,315.00	1,902.14	1,902.14	5,706.42
Clerk Office Rent	450.00	37.50	37.50	112.50
Litter Picker Salary	8,750.00	386.13	313.73	1,348.44
Employer's Nat Insurance contributions	2,000.00	160.79	160.79	482.37
Employers Pension Contribution*	4,500.00	483.14	483.14	1,449.42
Chairman Allowance	200.00		200.00	200.00
Subscriptions	1,500.00	40.00		987.09
Insurance	1,200.00	1,060.29		1,060.29
Stationery	500.00	251.00	70.95	321.95
Telephone	600.00			181.66
Audit	1,000.00			350.00
Bank charges	125.00		27.90	27.90
Section 137	0.00			0.00
Grants*	1,000.00	210.00		710.00
Elections*	0.00			0.00
Training*	350.00	76.00	132.00	208.00
Meetings - rent	400.00			0.00
Computer/hardware/website/online accounts/meetings*	900.00	991.32	360.00	1,476.32
Legal advice*	0.00			0.00
contingency	500.00		119.90	119.90
PWLB (loan)	10,365.00			0.00
Salix (loan)*	7,500.00		3,750.00	
Village Fete*	500.00			0.00
Handyman/Misc Maintenance *	1,500.00	94.11		264.11
Total Finance & General Purpose	67,155.00	5,692.42	7,558.05	15,006.37
MEDIA				
Newsletter*	1,200.00	263.00		278.00
Publicity leaflets/Walks booklets*	0.00			0.00
Annual Parish Report*	400.00	383.00		383.00
Survey monkey (online questionnaire)	400.00			0.00
Contingency	250.00			0.00
Total Media	2,250.00	646.00	0.00	661.00
INFRASTRUCTURE				
Street light - supply/maintenance *	2,000.00	154.13		313.40
Street light maintenance/replacement *	5,000.00			0.00
Tree inspections/surgery*	2,000.00	830.00		830.00
New Bins/seats/signs/boards	500.00			0.00
Highways general maintenance	2,000.00	750.00		750.00
Bus Shelters new and maintenance*	1,000.00	36.00	36.00	108.00
Contingency	500.00			0.00
Total Infrastructure	13,000.00	1,770.13	36.00	2,001.40
OSPR				
Grass Cutting Verges	9,040.00	1,130.00	1,130.00	3,390.00
Grass Cutting Playing fields	4,720.00	420.00	660.00	1,890.00
Maintenance General	400.00			0.00
Maintenance Contract (Verges/Highways)	4,720.00	1,250.00	970.00	2,220.00

Maintenance Contract (playing fields)	1,600.00	145.00	190.00	335.00
Inspections	1,600.00		297.00	647.00
Rent	700.00		700.00	700.00
Play equipment maintenance*	2,000.00			0.00
contingency	200.00			10.00
Jubilee Field car park re-development*	4,500.00			0.00
Pitch maintenance (SE conditions)*	2,000.00			2,172.00
Pocket Park	0.00			25.42
Playing field development*	10,000.00			0.00
Total Open Spaces	41,480.00	2,945.00	3,947.00	11,389.42
CEMETERY				
Hedge Cutting	160.00			0.00
Grass Cutting	6,000.00	599.00	971.99	2,312.60
Maintenance	1,500.00	321.00		321.00
Contingency	150.00			105.94
Tree work *	500.00			0.00
Mower/Equipment incl maintenance*	500.00			0.00
Lychgate/Shed*	7,500.00			0.00
Improvement works*	1,000.00			60.00
Total Cemetery	17,310.00	920.00	971.99	2,799.54
ALLOTMENTS				
Maintenance contract	1,120.00	180.00	160.00	340.00
Rent	15.00			0.00
Contingency	300.00			16.00
Improvement works*	800.00		350.00	350.00
Total Allotments	2,235.00	180.00	510.00	706.00
Total budget		143,430.00		
	Net	12,153.55	13,023.04	36,313.73
	VAT	721.17	430.57	1,689.10
	Gross	12,874.72	13,453.61	38,002.83

Estimated monthly budget	12,021.64	12,911.64	37,294.92
Actual spend net	12,153.55	13,023.04	36,313.73
Variance	-131.91	-111.40	981.19

Earmarked funds as at 1st April 2021	
F&GP	
Elections	3,967.00
General Maintenance (handyman)	5,415.16
Legal advice	1,000.00
Computer hardware/printers/website	216.00
Village Fete	500.00
Training	325.00
Employer Pension Pot	1,662.95
CIL (April 2020 - Capital spend only)	2,619.90
Grants	250.00

BALANCES	
Lloyds Bank	88,563.83
HSBC	21,259.75
Unity Trust	43,552.06
TOTAL	153,375.64

Media	
Newsletter	1,378.00
Publicity leaflets/Walks Booklets	599.00
Information boards	1,121.00
Infrastructure Group	
Tree surgery	1,610.00
Street lighting	2,100.00
Cemetery & Allotments	
Mower equip/maint	136.61
Trees	523.70
Cemetery Improvement Works	2,000.00
Allotment improvement works	955.00
Open Spaces	
Redevelopment of play areas	12,440.00
Play Equipment maintenance	2,000.00
Pocket park	595.90
Volunteer Groups	100.00
Pitch maintenance	1,125.00
Car park re-development	2,990.00
TOTAL	45,630.22