

**MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD IN THE VILLAGE HALL ANNEXE ON TUESDAY 3rd MARCH 2020 at 7.00 pm**

Present: Councillors: Mr George Atkinson, Mrs Jill Cooke, Mr Tony Crease, Mr Austin Havell, Mr Jim Mantz, Mrs Ann Ranshaw, Mrs Fiona Thomas
District Councillor Mr Johnnie Amos for part of the meeting

Apologies received and accepted from: Mr Keith Crouch, Mrs Fiona Edwards, Miss Libby Hart

Item No		Action
662.0	Members Disclosable Pecuniary and other Disclosable Declarations of interest on agenda items. Nothing declared	
663.0	Public Forum. Cllr Amos advised that the Structural Changes Order has been passed. All District Councillors are still working hard regarding the Travellers site on the A5. Tony Gillet is the new Monitoring Officer and will be in place shortly. They have called in the LGA to speak to officers in the District Council because of all the recent issues.	
664.0	To accept the minutes of meeting of: Meeting of the Parish Council held on 4 th February 2020. The minutes were signed as a true and accurate record. AR/JM	
665.0	To note matters arising from previous minutes. <ul style="list-style-type: none">• Stowe IX Churches press notification re site on A5. Noted.• PFCC and ACRE meetings. Noted• DDL signage. Noted to monitor	
666.0	GENERAL MATTERS	
666.1	Non-Animal circus in Weedon Bec. Agreed in principle that it would be something different for the village. Dates suggested are 24-27 th May 2021. Circus owners to confirm at a later date.	
666.2	Annual Parish Meeting. Noted that the First Responders will do a 10 minute presentation and the History Society will also give an update on how they will take things forward. Clerk to speak to ACRE to see whether they could do a presentation on the Good Neighbour Scheme.	Clerk
666.3	High Street work. Noted that NCC has confirmed they are hoping to fund traffic funding works in the next financial year which could include Weedon High Street. To be monitored	
667.0	OPEN SPACES PLAY AND RECREATION	
667.1	Play area inspections: Inspected by Cllr Cooke and Clerk. All play areas generally ok. 1 squeaky seat each of Croft Way and Jubilee Field play areas. Other open spaces were also inspected which include: Lancers Way – both sites (resident's fencing down on small area to the side of the end house), Equestrian Way and Regency Close – both sites – all ok	
667.2	Pocket Park Inspection. Inspected by Cllr Crease and Clerk. Nothing to report	
667.3	Jubilee Field annual work to football pitch. Resolved: To proceed with the work to the football pitch including groundbreak, fertilising and overseeding, cost £2716 plus VAT. JC/FT. TC to ask the WFC to put top soil to level the areas, at the half way line and goal areas.	Clerk Cllr Crease
667.4	Use of Croft Way playing field for WFC 16 th May. Agreed as long as all conditions met. JM/GA	
668.0	INFRASTRUCTURE GROUP	
668.1	Street Lighting. Street Lighting proposals: Resolved: To accept the final quote from Zeta for £69,055. This includes all lanterns, 17 replacement steel columns, 2 LEDs for Jubilee Field, 2 solar lights, 14 shields. TC/AR Dimming: to be looked at prior to programming of lanterns and following feedback and visual views of lanterns in other villages. Answers to question: One resident asked about the impact to wildlife with all the white lights. The documents being quoted, appear to have been written in 2015/2016. Zeta provided answer to question raised during consultation: Information was two years old and referred specifically to original LED technology which was based on the 'cool blue end' of the lighting spectrum. LED technology has improved significantly and Weedon Bec will be having the warmer white colour which is widely recognised to significantly enhance the scenario stated with the lowest emission of blue light have moved on so much since then. Finance: Resolved: It was resolved to seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a loan. Clerk to apply for permission to borrow £30,000 from PWLB/SALIX. Once the loan has been approved and the £30,000 secured, Council to confirm order with Zeta and pay the first instalment of £34,527.50 plus VAT. Payback term to be 4 years. It is estimated that the payment would be in the region of £7,500 pa. TC/GA	

Precept: Council are not intending to increase the Precept to pay for the loan. The loan re-payments would be made from the savings for the electricity and maintenance costs.

Evidence: Newsletters, posters, Open Day, Survey Monkey questionnaire, website and social media shots to be submitted as evidence that the village has been consulted on many occasions.

Stickers:

Resolved: To replace numbering on lampposts when new columns in place. Some streets need renumbering due to removal of some columns. JM/FT

Trees: It was recognised that some trees will need to be cut back in a couple of areas prior to installation of the new lamps. To be agendered April

April Agenda

669.0 PLANNING

(1) Applications/Decisions

- a **Application:** DA/2020/0071 85 West Street. upgrade of existing outhouse/store to form home office and store. Council has no objections to this application which will not affect the street scene.
 - b **Decision:** DA/2019/1052. 8 Navigation Way. Single storey rear extension. Granted
 - c **Decision:** DA/2019/1067. 3 Gloucester Close. Work to tree subject of TPO. Granted
 - d **Decision:** DA/2019/1073. 15 St Marys Way. Loft conversion with dormer to rear (revised scheme) (retrospective). Granted
 - e **Decision:** DA/2019/1085. 18 St Marys Way. Construction of porch to front and conversion of garage to habitable room. Granted.
- (2) To consider commenting on the South Northamptonshire Part 2 Local Plan – Modifications
No comments from WBPC
- (3) To consider commenting on the West Northamptonshire Strategic Land Availability Assessment (SLAA) Methodology – Technical Consultation Document. No comments from WBPC
- (4) To note that the District Council's Settlement & Countryside Local Plan (Part 2) has been adopted.
Noted
- (5) To note that Stowe IX Churches Village Design Statement has been adopted by the District Council. Noted

670.0 FINANCE

670.1 To report the financial figures for February 2020, including income. There were no comments received.

Income received:	Cemetery fees:	£1,379.00
	Allotment rent:	£ 84.86
	Insurance refund:	<u>£1,420.00</u>
		2,883.86

Total amount in Bank accounts as at 31st January 2020

Unity – current account £ 69,847.15

Lloyds – current account £ 69,847.15

HSBC – savings £ 20,873.47

Total £119,511.77 of which £41,402.75 is ring fenced

670.2 Citizens Advice:

Resolved: To donate £250 towards Citizens Advice. TC/AR

670.3 Weedon Musical Fun:

Resolved: To donate £150 towards Weedon Musical Fun. FT/JC

670.3 To approve invoices for payment:

The following invoices were approved and cheques signed. Proposed Cllr Mantz, seconded Cllr Crease. All paid by BACS except Massingham/Network Rail cheque.

To whom paid	Reason	Amount
S Massingham	Salary litter picker (cheque)	410.50
Network Rail	Rent for land at Church Street (cheque)	15.00
M Davies	Salary litter picker salary	213.46
S Halkett	Salary	1412.09
HMRC	PAYE	393.28
Local Government Pension Scheme	Pension payments	601.35
S Halkett	Office rent £37.50/padlocks £8.49/Newsletter delivery £30	75.99
Eon	Street light electricity	902.09
2 Commune	Website hosting/domain name	510.00
Pure Clean	Bus shelter cleaning	36.00
Aylesbury Mains	Street light repairs x 2 invoices	172.68
Amber Screen & Print	No parking on grass signs	28.80
Northants CALC	Flooding course	144.00
Direct Office Consumables	Stationery /toner	157.06
Zeta Lighting	Replacement street light column/head (insurance)	954.00

	6026.30
--	----------------

Invoices received after agenda published

To whom paid	Reason	Amount
S Watts	Cemetery maintenance	90.75
Citizens Advice	Donation	250.00
Weedon Musical Fun	Donation	150.00
Total monthly spend		6517.05

671.0 CORRESPONDENCE RECEIVED

- | | | |
|---|-----------------|----------------------------------------------------|
| 1 | StowelXChurches | Press release. 665 |
| 2 | Circus owner | Request to hold non-animal circus in Weedon. 666.1 |
| 3 | DDC | Planning application x 1, decisions x 4. 669.1 |
| 4 | SNC | South Northamptonshire Local Plan. 669.2 |
| 5 | DDC | West Northamptonshire SLAA. 669.3 |
| 6 | DDC | DDC Local Plan Part 2. 669.4 |
| 7 | DDC | Stowe IX Churches VDS. 669.5 |
| 8 | Citizens Advice | Request for funding. 670.2 |
| 9 | WFC | Playing Field Agreement. 667.4 |

CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Email: Residents concerned about The Green and vehicle parked in area. Reported to Police and No parking on grass signs to be erected.

Email: Resident. Thanking PC for path across Croft Way playing field and asking if there is ever any spare money to put a path in the other direction, from Whettles to Croft Way. Noted and agreed.

WSA: Changing Rooms request for letter of support, in principle – agrees as long as more information forthcoming.

Newsletters: Northants ACRE bulletin, NCALC Update

ITEMS FOR INCLUSION ON NEXT AGENDA.

Information boards on Canal – if information received.

Annual Parish Meeting – 29th April.

Tree cutting back Croft Way/West Street and Bridge Street, rear of Jubilee Field.

DATE OF NEXT MEETINGS 7th April. May meeting date to be confirmed once election information confirmed.

Meeting closed at 8.20 pm

Weedon Bec Parish Council: Financial 2019/20

Feb-20

Receipts			Total receipts
	Jan	Feb	
Precept			123,782.00
Bank Interest			31.30
Grants			14,766.00
VAT refund			18,416.70
Newsletter	120.00		350.00
Wayleave			8.45
Grass Cutting			0.00
Cemetery fees	25.00	1,379.00	5,119.00
Allotment rents		84.86	1,184.88
Other		1,420.00	8,217.91
Total	145.00	2,883.86	171,876.24

Payments	Annual Budget	Monthly payments		Total payments
		Jan	Feb	
F&GP				

Clerk's Salary incl tax/NI/pension	21,197.00	1,763.51	1,763.51	19,433.49
Clerk Office Rent	450.00	37.50	37.50	412.50
Litter Picker Salary	7,490.00	623.96	623.96	6,863.56
Employer's Nat Insurance contributions	1,800.00	144.14	144.14	1,590.35
Employers Pension Contribution	6,000.00	499.07	499.07	5,499.69
Chairman Allowance	300.00			300.00
Subscriptions	1,500.00			1,254.10
Insurance	900.00			881.50
Stationery	1,500.00	121.98	130.88	442.03
Telephone	500.00	173.53		693.12
Audit	1,000.00			866.00
Bank charges	100.00			91.35
Section 137	0.00			0.00
Grants*	0.00		400.00	1,250.00
Elections*	0.00			0.00
Training*	200.00		144.00	300.00
Meetings - rent	400.00	72.00		296.25
Computer/hardware/website/online accounts*	1,000.00		425.00	764.00
Legal advice*	0.00			0.00
contingency	600.00			152.85
Village Fete*	500.00			500.00
Handyman *	4,500.00			350.00
PWLB (loan)	10,500.00			10,364.92
Total Finance & General Purpose	60,437.00	3,435.69	4,168.06	52,305.71
MEDIA				
Newsletter*	2,000.00	263.00	30.00	1,392.00
Publicity leaflets/Walks booklets*	0.00			0.00
Annual Parish Report*	500.00			380.00
Survey monkey (online questionnaire)	400.00			372.00
Information boards (trans anniv comm)	0.00			0.00
Total Media	2,900.00	263.00	30.00	2,144.00
INFRASTRUCTURE				
Street light - supply	8,500.00	805.04	751.74	8,785.37
Street light - maintenance/replacement*	4,000.00	99.90	143.90	1,877.80
Street light - inspections *	0.00			0.00
Tree maint (incl C&A budget)*	1,500.00			2,625.00
New Bins/seats/signs/boards	500.00			0.00
Highways general maintenance Ver	1,500.00			1,500.00
Bus Shelters new and maintenance	500.00		36.00	360.00
Contingency	500.00		24.00	428.52
Total Infrastructure	17,000.00	904.94	955.64	15,576.69
OSPR				
Grass Cutting Verges	3,690.00			5,960.00
Grass Cutting Playing fields	5,850.00			3,585.00
Maintenance PF	0.00			278.70
Maintenance Contract (Verges/Highways)	4,470.00			4,560.00
Maintenance Contract (playing fields)	1,390.00	280.00		1,200.00
Inspections	150.00			545.00

New play equipment/Croft Way work* (Incl budget for path (agreed to trans))	9,000.00			16,551.64
Play equipment maintenance	1,000.00			2,302.13
Rent	600.00			600.00
contingency	200.00			734.13
Pitch maintenance (SE conditions)*	2,000.00			1,019.05
Playing field development*	10,000.00			11,668.54
Total Open Spaces	38,350.00	280.00	0.00	49,004.19
CEMETERY				
Hedge Cutting	160.00	130.00		130.00
Grass Cutting	5,250.00			4,957.82
Maintenance	1,000.00		90.75	981.82
Contingency	250.00	111.00		201.50
Drainage*	750.00			0.00
Security*	500.00			0.00
Mower maintenance	350.00			127.89
Total Cemetery	8,260.00	241.00	90.75	6,399.03
Expenses from insurance reclaim	300.00			300.00
ALLOTMENTS				
Maintenance contract	1,120.00	160.00		770.00
Rent	15.00		15.00	15.00
Contingency	200.00		8.49	208.49
Improvement works*	500.00			28.00
Total Allotments	1,835.00	160.00	23.49	1,021.49
Total budget	128,782.00			
Flooding issues (grant used)				2,890.00
DDL Contribution				2,890.00
Insurance fencing/street light		475.00	795.00	1,270.00
play equipment new Croft Way (part grant)				25,560.76
Allotment fencing				3,031.20
	Net	5,759.63	6,062.94	160,826.07
	VAT	377.73	454.11	17,162.58
	Gross	6,137.36	6,517.05	177,988.65

Estimated monthly budget	6,559.87	6,225.87	121,532.25
Actual spend	6,137.36	6,062.94	160,826.07
Variance	422.51	162.93	-39,293.82

Earmarked funds as at 1st April 2019	
F&GP	
Elections	3,967.00
DDL Contribution	0.00
Legal advice	1,000.00
Computer hardware/printers/website	140.00
Pensions	3,311.00
Grants	50.00
Media	

BALANCES	
Lloyds Bank	69,847.15
HSBC	20,791.15
Unity Trust	28,873.47
TOTAL	119,511.77

Newsletter	378.00
Publicity leaflets/Walks Booklets	729.00
Information boards (from Anniv Comm)	1,121.00
Infrastructure Group	
Tree surgery	4,000.00
New bus shelter	500.00
Street light inspections	2,500.00
Street light replacement/maintenance	15,530.00
Cemetery & Allotments	
Mower equip/maint	158.05
Trees	123.70
Drainage	1,000.00
Allotment improvement works	1,138.00
Open Spaces	
new play equip	2,440.00
Pocket park	285.00
Volunteer Groups	100.00
Pitch maintenance	1,032.00
Fit Plaque	1,500.00
TOTAL	41,002.75