

**MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD IN THE VILLAGE HALL ANNEXE ON TUESDAY 6th AUGUST 2019 at 7.00 pm**

Present: Councillors: Mr George Atkinson, Mrs Jill Cooke, Mr Tony Crease, Mrs Fiona Edwards, Ms Libby Hart,
Mr Jim Mantz, Mrs Ann Ranshaw,

3 members of the public present for part of the meeting

Apologies received and accepted from: Mrs Jill Harvey, Mr Austin Havell, Mr Kevin Perry, Mrs Fiona Thomas

Item No		Action
582.0	Members Disclosable Pecuniary and other Disclosable Declarations of interest on agenda items. Nothing declared	
583.0	Public Forum. One member of the public mentioned the vegetation on public footpath FG4. Clerk needed to check whether it has been reported on FixmyStreet. Confirmation: not recorded on website but emailed Rights of Way officer.	
584.0	To accept the minutes of meeting of: Meeting of the Parish Council held on 2 nd July 2019. The minutes were signed as a true and accurate record. JM/GA	
585.0	To note matters arising from previous minutes. <ul style="list-style-type: none">• Response from Depot owner re state of Depot wall. Noted. Chair to make contact as nothing done to date.• Response from NFPC re extra Police Officers for Northamptonshire. Noted• Replacement Village Gateway. Noted that a resident had built and installed a replacement gateway box. A letter of thanks has been sent.• UK Cycle race. Noted that there would be a national cycle race coming through the village in October. To look out for more information nearer the time.• Cllrs Coffee Morning. Cllr Crease informed meeting that it was a success. The speaker was the Rural Crimes Officer. Meeting likely to take place once every three months.	
586.0	GENERAL MATTERS	
586.1	SNC Draft Air Quality Consultation. Noted, no comments from Weedon Bec Parish Council.	
586.2	Handyman jobs. Groups to take the list away, amend with jobs that could be achieved and bring back to the meeting for Cllr Havell to speak to handyman.	Groups
586.3	NCALC AGM. Cllr Crease will attend the AGM on the 5 th October.	Cllr Crease
586.4	NCC Cliftonville Corridor Improvement Consultation. Noted, no comments from Weedon Bec Parish Council.	
587.0	OPEN SPACES PLAY AND RECREATION	
587.1	Play area inspections: Carried out by Cllrs Atkinson, Cook and Clerk. Cavalry Fields – gate closure needs tightening up and vegetation needs cutting back. Cllrs Atkinson and Crease to look at. Jubilee – stones thrown by children have been picked up, benches need re-painting and loose bench need removing. Berm has created a boggy area with a couple of ruts. Yates Landscapes will attend when a bit drier. Barrier keep post, near flats, is broken. Cllr Crease to replace. Croft Way. Swings need oiling, Cllr Crease carried out work. Graffiti on bin, to be looked at. Barrier to Croft Way playing field – OSPR to look at prices to replace both the hanging and keep posts.	Cllrs Crease / Atkinson Cllr Crease OSPR
587.2	Pocket Park Inspection. Carried out by Cllrs Cooke/Thomas Overgrown vegetation and boardwalk around pond covered. To be sent to PP committee.	
587.3	Merging the two play equipment pots for Croft Way and Jubilee Field. Resolved: To merge pots and have one running budget pot. LH/AR Play Equipment for Croft Way. Quotes received from Wicksteed, Playdale and Komplan. Komplan is the preferred company as proposed from OSPR. Two options for equipment provided which include a Cocowave Pendulum swing, Birds Nest swing, green Spinner Bowl and Clamberstack 3. The safety surface to be used will be grassmat. Cost £23,305.81 plus the cost of levelling the ground area £3,500 approx – waiting for Clamberstacks spec.(all plus VAT). JM/FE	
587.4	Grass cutting. WS Gardens has cancelled the current verges grass cutting contract stating that they don't have the staff to undertake the work. Clerk spoken to Local Tree Works who also undertake grass cutting and came second in the recent tender for grass cutting. They would cut the grass for £550 per cut. Options are to offer this contractor the remaining two years of the contract or go to out to full tender. To be reviewed at the end of the year. Resolved: To ask them to undertake 6 cuts of the grass between now and October. If any other cuts are required, Council will need to assess at the time. JT/AR	
587.5	RoSPA identified work: Resolved: Cable way – seat: Seat and Tab to be ordered. Cllr Crease/Mantz and Atkinson will fit it. Cost £79.50. JM/GA Roundabout surfacing – Council agreed to go with a new surface of carpet material at a cost of £2,042, assuming the current holes would be filled in before the surface laid. It is understood that	

the minimum cost of any repairs to the surface would be charged at £1200 although this would have 2 year guarantee. Confirmation awaited before order to be placed. AR/GA

Note: confirmation that holes will be filled in before new surface laid.

587.6 Land at Regency Close. Contractor looked at the site and the best option, unless you want an ongoing maintenance with planting, is grass. Clear area of nettles and sprinkle on grass seed, Clear area under trees of elder (and to treat the elder) and other wood (gathered by children as a den).

Resolved: To go with the above quote £674.13. FE/JC

588.0 INFRASTRUCTURE GROUP

588.1 Minutes from IG. Noted.

588.2 Recent drain survey. Noted. The information has been passed to the County Council.

589.0 CEMETERY & ALLOTMENTS

589.1 Minutes from C&A. Noted.

589.2 Raising the cost of rents for allotments from 13p to 14p psm.

Resolved: Agreed to raise price to 14p psm. LH/JM

589.3 Fencing at Riverside Drive allotments. For health & safety reasons V Mesh fencing, with a gate, is considered the best option, to be installed along the rear footpath entrance to Riverside Drive allotments.

Resolved: To install the fencing along the line of the footpath (about 2 meters into the Council land) and the current wire mesh fencing line. Cost £2,750. The money is to be taken out of reserves to pay for this fencing. AR/JC

590.0 PLANNING

590.1 Planning Applications/Decisions

a Application: DA/2019/0543. 2A Dukelands. Construction of summer house and BBQ area and shed (retrospective). The Council has no objections to this application.

b Decision: DA/2019/0398. 7 Queens Park. Construction of self-contained residential annexe. Granted

c. Decision: DA/2019/0381. Land adj 3 Dukelands. Demolition of existing outbuildings/store and construction of an end of terrace dwelling with vehicular accesses and parking area. Granted All

590.2 West Northamptonshire Strategic Plan Consultation. Comments to be sent Cllr Ranshaw who will put together a response to this consultation. LH/GA

591.0 GENERAL PURPOSE

591.1 No applications received.

592.0 FINANCE

592.1 To report the financial figures for July 2019, including income. There were no comments received.

Income received.	Bank interest	£	3.53
	Grant (equipment)	£	9,112.59
	Cemetery fees	£	251.50
	Newsletter	£	140.00
	Wayleave	£	3.45
	WFC rent	£	750.00
	Total		£10,261.07

Total amount in Bank accounts as at 31 July 2019

Unity – current account £ 39,391.65

Lloyds – current account £ 94,466.03

HSBC – savings £ 20,763.26

Total £154,620.94 of which £64,144.71 is ring fenced

592.2 Bank Signatories, Lloyds. Cllrs Crease, Hart, Mantz, Ranshaw, Thomas. Still waiting for paperwork from HSBC.

595.3 Off to a Flying Start course:

Resolved: Cllrs Cooke and Harvey to attend course on 23rd September. TC/JM

595.1 To approve invoices for payment:

The following invoices were approved and cheques signed. Proposed Cllr Ranshaw, seconded Cllr Atkinson.

To whom paid	Reason	Cheque No	Amount
Lloyds Bank	Safe Deposit box (retrospective)	DD	7.50
WFC	Electricity July 18- June 19 (retrospective)	BACS	573.05
S Halkett	Salary	BACS	1412.10
M Davies	Litter picker	BACS	213.46
S Massingham	Salary	300109	410.50
HMRC	PAYE	BACS	393.28

Local Government Pension Scheme	Pension payment	BACS	601.36
S Halkett	Office rent £37.50, Cemetery door key £18.50, Petrol for strimmer £5	BACS	61.00
Pure Clean	Bus shelter cleaning	BACS	36.00
Eon	Street light supply	BACS	872.99
BT	Telephone/broadband	BACS	176.72
Village Hall	Rent for meetings Apr/May/Jun	BACS	82.50
Stowe Tree Services	Crown lifting Croft Way playing field	BACS	210.00
The Odd Job Man	Strimming allotments/removal of shed	BACS	140.00
RGS	Tree survey Cemetery/Allotment (one tree)	BACS	330.00
Stuart Bunn	Playing field grass cutting	BACS	550.00
D Hayes	Cemetery grass cutting	BACS	341.00
Design to print	Weedon News	BACS	263.00
WS Gardens Maintenance	Highways grass cutting	BACS	540.00
Local Tree Works	Grass cutting	BACS	550.00
Yates Landscapes	Maintenance contract work £1536, Berm and soil removal £2016	BACS	3552.00
Total			11316.46

Other invoices received after publication of agenda, proposed Cllr Atkinson, seconded Cllr Mantz

To whom paid	Reason	Cheque No	Amount
Stuart Watts	Cemetery grass cutting	BACS	355.40
Additional amount			355.40
Total month spend			11671.86

593.0 CORRESPONDENCE RECEIVED

- | | | |
|----|------------|---|
| 1 | Depot | Response to letter. 585 |
| 2 | NFPC | Response to letter. 585 |
| 3 | UK Cycle | Plans for race that will come through Weedon Bec. 585 |
| 4 | SNC | Draft Air Quality Consultation. 586.1 |
| 5 | NCALC | AGM invitation 586.3 |
| 6 | Komplan | Quote for play equipment. 587.3 |
| 7 | WS Gardens | Grass cutting. 587.4 |
| 8 | Wicksteed | Quotes for work to play equipment 587.5 |
| 9 | Yates | Quote for work to Regency Close. 587.6 |
| 10 | DDC | Planning application x 1 planning decision x 1. 590.1 |
| 11 | Lloyds | Signatories. 592.2 |
| 12 | DDC | Planning Committee meeting re Ace Café. Noted. Cllr Ranshaw to talk |
| 13 | DDC | Minutes of Town & Parish meeting. Noted |

CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

DDC. Offer of trees from a group – to be planted on community open space ie private land. Clerk to ask what type of trees they are.

ITEMS FOR INCLUSION ON NEXT AGENDA.

Street lighting
Handyman - if groups held their meetings

DATE OF NEXT MEETINGS 3rd September, 1st October, 5th November, 3rd December

Meeting closed at 8.30 pm

Jul-19

Receipts
Precept
Bank Interest
Grants

		Total receipts
Jun	Jul	
		61,891.00
6.94	3.53	13.88
	9,112.59	9,112.59

VAT refund		18,416.70		18,416.70
Newsletter			140.00	140.00
Wayleave			3.45	3.45
Grass Cutting				0.00
Cemetery fees		817.50	251.50	1,846.50
Allotment rents		28.80		55.70
Other		103.44	750.00	5,643.44
Total		19,373.38	10,261.07	97,123.26

Payments	Annual Budget	Monthly payments		Total payments
		Jun	Jul	
F&GP				
Clerk's Salary incl tax/NI/pension	21,197.00	1,763.52	1,763.52	7,088.87
Clerk Office Rent	450.00	37.50	37.50	150.00
Litter Picker Salary	7,490.00	623.96	623.96	2,495.84
Employer's Nat Insurance contributions	1,800.00	144.14	144.14	581.37
Employers Pension Contribution	6,000.00	499.08	499.08	2,006.15
Chairman Allowance	300.00			150.00
Subscriptions	1,500.00			992.10
Insurance	900.00			881.50
Stationery	1,500.00	66.51		68.77
Telephone	500.00		176.72	346.62
Audit	1,000.00			466.00
Bank charges	100.00	26.40	7.50	33.90
Section 137	0.00			0.00
Grants*	0.00	250.00		850.00
Elections*	0.00			0.00
Training*	200.00			72.00
Meetings - rent	400.00		82.50	150.75
Computer/hardware/website/online accounts*	1,000.00	339.00		339.00
Legal advice*	0.00			0.00
contingency	600.00	17.65	5.00	54.85
Village Fete*	500.00			500.00
Handyman *	4,500.00			0.00
PWLB (loan)	10,500.00	5,182.46		5,182.46
Total Finance & General Purpose	60,437.00	8,950.22	3,339.92	22,410.18
MEDIA				
Newsletter*	2,000.00	15.00	263.00	573.00
Publicity leaflets/Walks booklets*	0.00			0.00
Annual Parish Report*	500.00			380.00
Survey monkey (online questionnaire)	400.00			372.00
Information boards (trans anniv comm)	0.00			0.00
Total Media	2,900.00	15.00	263.00	1,325.00
INFRASTRUCTURE				
Street light - supply	8,500.00	751.74	1,300.54	3,518.39
Street light - maintenance/replacement*	4,000.00	69.80		533.30
Street light - inspections *	0.00			0.00

Tree maint (incl C&A budget)*	1,500.00	840.00	485.00	1,325.00
New Bins/seats/signs/boards	500.00			0.00
Highways general maintenance Ver	1,500.00			750.00
Bus Shelters new and maintenance	500.00	36.00	36.00	144.00
Contingency	500.00			4.52
Total Infrastructure	17,000.00	1,697.54	1,821.54	6,275.21
Grant for flooding	2,890.00	2,890.00		2,890.00
OSPR				
Grass Cutting Verges	3,690.00	760.00	1,000.00	3,210.00
Grass Cutting Playing fields	5,850.00	785.00	550.00	2,360.00
Maintenance PF	0.00	190.00		190.00
Maintenance Contract (Verges/Highways)	4,470.00	470.00	1,120.00	2,810.00
Maintenance Contract (playing fields)	1,390.00			145.00
Inspections	150.00	150.00		150.00
New play equipment/Croft Way work* (Incl budget for path (agreed to trans))	9,000.00			14,102.64
Play equipment maintenance	1,000.00			0.00
Rent	600.00			600.00
contingency	200.00	80.00		80.00
Pitch maintenance (SE conditions)*	2,000.00			1,019.05
Playing field development*	10,000.00		1,680.00	1,680.00
Total Open Spaces	38,350.00	2,435.00	4,350.00	26,346.69
CEMETERY				
Hedge Cutting	160.00			0.00
Grass Cutting	5,250.00	691.44	696.40	2,636.21
Maintenance	1,000.00			187.00
Contingency	250.00		18.50	90.50
Drainage*	750.00			0.00
Security*	500.00			0.00
Mower maintenance	350.00	106.99		127.89
Total Cemetery	8,260.00	798.43	714.90	3,041.60
Expenses from insurance reclaim	300.00	62.01		300.00
ALLOTMENTS				
Maintenance contract	1,120.00	130.00	160.00	450.00
Rent	15.00			0.00
Contingency	200.00		140.00	180.00
Improvement works*	500.00			0.00
Total Allotments	1,835.00	130.00	300.00	630.00
Total budget	128,782.00			
	Net	16,978.20	10,789.36	63,218.68
	VAT	1,173.71	882.50	2,233.42
	Gross	18,151.91	11,671.86	65,452.10

Estimated monthly budget	14,709.88	10,917.88	56,883.11
Actual spend	16,978.20	10,789.36	63,218.68
Variance	-2,268.32	128.52	-6,335.57

Earmarked funds as at 1st April 2019

BALANCES	
Lloyds Bank	94,466.03

F&GP	
Elections	3,967.00
DDL Contribution	1,323.00
Legal advice	1,000.00
Computer hardware/printers/website	140.00
Pensions	3,311.00
Grants	450.00
Media	
Newsletter	378.00
Publicity leaflets/Walks Booklets	729.00
Information boards (from Anniv Comm)	1,121.00
Infrastructure Group	
Tree surgery	4,475.00
Street light inspections	2,500.00
Street light replacement/maintenance	15,530.00
Cemetery & Allotments	
Mower equip/maint	158.05
Security	123.70
Drainage	1,000.00
Allotment improvement works	1,138.00
Open Spaces	
new play equip/ Croft Way	10,545.00
Pocket park	285.00
Volunteer Groups	100.00
Pitch maintenance	1,032.00
playing field re-development - jubilee	13,338.96
Fit Plaque	1,500.00
TOTAL	64,144.71

HSBC	20,763.26
Unity Trust	39,391.65
TOTAL	154,620.94